8111 Jane Street, Unit 3, Upper Level, Concord, Ontario, L4K 4L7
Tel: (416) 977-8595 (416) 977-9640
Website: www.bestontario.com Email: info@bestontario.com

Re: Ontario Incorporation

Thank you for your interest in incorporating in Ontario. Below is a summary of the applicable fees and requirements:

Fees for Ontario Incorporation:

- **Government fee: $300.00**
- **Electronic Filing fee: $84.50+Hst**
- **Best Ontario Service fee: Please select one of our service packages (P01 to P06) listed on the attached Price List.**

For payment:

- Credit Card - Please have the cardholder complete the payment section at the bottom of the price list;
- Email Money Transfer (**EMT**) - Please send your payment to **info@bestontario.com.**

The following is the requirements under Ontario Business Corporations Act:

1. **The registered office must be located in Ontario and must be a physical address, not a P.O Box (residential addresses are acceptable).**
2. **A director must be an individual, at least 18 years old, not bankrupt, and not declared mentally incapable by a court.**
3. **Note: Ontario has removed the Canadian residency requirement for directors as of 2021-07-05.**

SAME - DAY Incorporation Service (within 4 HOURS) - **No additional expedite fee**!!

Please note that corporate supplies (minute book and seal) may take up to one week for delivery.

If you have any questions, please don't hesitate to contact us!

Thank you very much!

Sincerely yours,

Best Ontario Team

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Ontario Corporate Services-Fee Schedule

GOVERNMENT FEES	Incorporation	Amendment	Restated
	☐ 300	☐ 150	☐ 150
	Revival	Dissolution	Non-Profit
	☐ 330	☐ 25	☐ 155

☑ Electronic Filing Fee		HST	TOTAL
	84.50	10.99	95.49

ONTARIO INCORPORATION PACKAGE Service Fees (Business Corporation)			HST	TOTAL
☐ P01	NUANS® Report, Incorporation Filing, Initial Return Filing, Company Key, BN(Tax) Number	235	30.55	265.55
☐ P02	NUANS® Report, Incorporation Filing, Initial Return Filing, Company Key, BN(Tax) Number, Minute Book with Seal,	420	54.60	474.60
☐ P03	NUANS® Report, Incorporation Filing, Initial Return Filing, Company Key, BN(Tax) Number,Minute Book with Seal & Updating	570	74.10	644.10
☐ P04	Numbered Company Incorporation Filing, Initial Return Filing, Company Key, BN(Tax) Number	193	25.09	218.09
☐ P05	Numbered Company Incorporation Filing, Initial Return Filing, Company Key, BN(Tax) Number, Minute Book with Seal	378	49.14	427.14
☐ P06	Numbered Company Incorporation Filing, Initial Return Filing, Company Key, BN(Tax) Number,Minute Book with Seal & Updating	528	68.64	596.64

Ontario NOT-FOR-PROFIT Registration Service Fees			HST	TOTAL
☐ N01	NUANS® Report, NOT-FOR-PROFIT / Charity Articles Preparing, Filing, Initial Return	290	37.70	327.70
☐ N02	NUANS® Report, NOT-FOR-PROFIT/ Charity Articles Preparing, Filing, Initial Return & Seal	385	50.05	435.05

ONTARIO CORPORATION INFORMATION CHANG Service Fees			HST	TOTAL
☐ C01	Corporation Notice of Change (Form 1) Filing with Profile Report	150	19.50	169.50
☐ C02	Corporation Notice of Change (Form 1) Filing with Profile Report, Obtaining Company Key	200	26.00	226.00
☐ C03	Extra Provincial Corporation Initial Return (Form 2) W/ Company Key	120	15.60	135.60
☐ C04	Corporation Amendment Filing	235	30.55	265.55
☐ C05	Corporation Amendment Filing, Obtaining Company Key	285	37.05	322.05
☐ C06	Restated Articles of Incorporation Filing	235	30.55	265.55
☐ C07	Restated Articles of Incorporation Filing, Obtaining Company key	285	37.05	322.05
☐ C08	Corporation Dissolution Filing	120	15.60	135.60
☐ C09	Corporation Dissolution Filing, Obtaining Company Key	170	22.10	192.10
☐ C10	Corporation Revival Filing	235	30.55	265.55
☐ C11	Corporation Revival Filing Obtaining Company Key	285	37.05	322.05
☐ C12	Obtaining Ontario Company Key	145	18.85	163.85

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GOVERNMENT FEES	☐ 60

ONTARIO BUSINESS NAME REGISTRATION Service Fees

			HST	TOTAL
☐ P07	Ontario Business Name Registration (Sole Proprietorship / General Partnership)	155	20.15	175.15
☐ P08	Ontario Business Name Under Corporation (Trade Name Registration)	155	20.15	175.15

CORPORATE SUPPLIES

			HST	TOTAL
☐ 301	Minute Book Kit With Seal (Black Brief-case) w/20 Share Certificates	185	24.05	209.05
☐ 302	Minute Book With Seal (Burgundy Slip case) w/20 Share Certificates	185	24.05	209.05
☐ 303	Minute Book Kit Without Seal (Black Brief-case) w/20 Share Certificates	140	18.20	158.20
☐ 304	Minute Book Without Seal (Burgundy Slip case) w/20 Share Certificates	140	18.20	158.20
☐ 305	Corporate Seal	95	12.35	107.35
☐ 306	Minute Book Initializing/Updating	150	19.50	169.50
☐ 307	Minute Book With Seal (Burgundy Slip case) w/6 Share Certificates	135	17.55	152.55
☐ 308	20 Share Certificates	70	9.10	79.10
☐ 309	Blank Share Certificates (Single)	3.5	0.46	3.96
☐ 310	Blank Share Certificates (Single) w/ Name Printing	5.5	0.72	6.22

Courier Option

			HST	TOTAL
☐ D01	Courier Fee	22	2.86	24.86

Total Amount

$

CARD HOLDER'S NAME and SIGNATURE: ◯ VISA ◯ MasterCard ◯ American Express

First Name: _____ **Middle Name:** _____ Last Name: _____

Card Number: _____ Expiry Date: _____

Security Code: _____

The Cardholder Signature: X _____

Please sign here to acknowledge this order and agree to pay by the credit card.

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Ontario Incorporation Information

Contact Name: Tel: Cell: Date:

Proposed Corporation Name

Is This A Personal Real Estate Corporation (PREC) ? No ☐ Yes ☐

A business corporation name must end with one of the following legal terms. Please select your preferred option below:

☐ LIMITED ☐ INCORPORATED ☐ CORPORATION ☐ LIMITEE
☐ LTD. ☐ INC. ☐ CORP. ☐ INCORPOREE

Please list up to three proposed corporation names in order of preference below.

1)

2)

3)

Address of the Registered Business Office

Suite/Apt./Unit: Street No. & Name:

City: Province: *ONTARIO* Postal Code: Business Phone: ( )

Directors' Name and Directors' Address for Service

FIRST

First Name: Middle Name: Last Name:

☐ *Same as business address* Suite: Street No. & Name:

Canadian/Permanent Resident: ☐ *Yes* ☐ *No* Postal Code: City: Province: ☐ *ONTARIO*

SECOND

First Name: Middle Name: Last Name:

☐ *Same as business address* Suite: Street No. & Name:

Canadian/Permanent Resident: ☐ *Yes* ☐ *No* Postal Code: City: Province: ☐ *ONTARIO*

THIRD

First Name: Middle Name: Last Name:

☐ *Same as business address* Suite: Street No. & Name:

Canadian/Permanent Resident: ☐ *Yes* ☐ *No* Postal Code: City: Province: ☐ *ONTARIO*

Note: **If you have additional directors, please complete another copy of this request form.**

Additional Information

- Authorizing Person Signature: **X** _____ Authorizing Person Name: _____
- Official E-mail Address:
- Major Business Activities NAICS Code:_____ Please provide the business description:_____

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Authorization for Documents Filing to Service Ontario

I, _____
(First name, Middle names and Surname)

address for service

_____
(Street & No. or R.R. No., Municipality, Province, Country & Postal Code)

am

☐ *a Director of the Corporation*

☐ *a Shareholder of the Corporation*

☐ *other individual having knowledge of the affairs of the Corporation*

(Check appropriate box)

of the following corporation:

_____

(Name of Corporation)

I hereby authorize BEST ONTARIO INC. to serve as my representative and to conduct business on my behalf with Service Ontario - Business Registry.
I authorize Service Ontario to release information from my file.
I certify that the information set out hereafter, is true and correct.

_____
(Signature of the Authorizing Person)

By signing this form, you acknowledge that you have relevant knowledge and that you are authorized to submit this form.

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CONSENT TO ACT AS A FIRST DIRECTOR
CONSENTEMENT DU PREMIER ADMINISTRATEUR

I,/*Je soussigné(e),* _____

(First name, middle names and surname)
(Prénom, autres Prénoms et nom de famille)

address for service
domicile élu

_____

(Street & No. or R.R. No., Municipality, Province, Country & Postal Code)
(Rue et numéro, ou numéro de la R.R., nom de la municipalité, province, pays et code postal)

hereby consent to act as a first director of
accepte par la présente de devenir premier administrateur de

_____

(Name of Corporation)
(Dénomination sociale de la société)

_____

(Signature of the Consenting Person)
(Signature de l'acceptant)