

Re: Ontario Corporation Amendment

Dear Madam/Sir:

Enclosed/attached please find the requested forms:

- Our price list.
- Amendment information form;
- Two signature pages of the **Articles of Amendment**, please have the director or officer sign both copies;

Please mail/courier back the above forms along with the followings:

- A photocopy of your Articles of Incorporation;
- A cheque payable to **MINISTER OF FINANCE** in the amount of \$150.00 for the government disbursement;
- A certified cheque or money order payable to **Best Ontario Inc.** in the amount of \$155.00 plus HST for service fee. Your payment to us also can be in cash, credit card, debit card, money order, certified cheque, or Email Money Transfer. (*If you would like to make the payments by credit card, please fill out the bottom of the price list.*)
- ✓ If you wish to change the address of the corporation or to add/remove/update corporation directors' information, please check the information under Electronic Filing for Notice of Change Form.
- ✓ If you wish to obtain Restated Articles of Incorporation which consolidates all amendments and the original Articles into one set of Articles with updated directors' information, please check the information under Restated Articles of Incorporation Order Form.
- ✓ If you wish to issue shares or change share holders information, please check the information under Minute Book Updates Form.

Should you have any questions please give us a call.

Thank you very much.

Sincerely,
Sandra Chen / Susan Ding

Corporation Amendment Information

Contact Name: _____ Tel: () Cell: () Date: _____

1. Corporation's Present Name _____

2. Corporation Number _____ Ontario Corporation Federal Corporation

3. The Corporation's Name will be Changed to _____

4. Address of the Registered Business Office

Suite/Apt./Unit: _____ Street No. & Name: _____

City: _____ Province: ONTARIO Postal Code: _____ Business Phone: () _____

5. Directors' Name and Directors' Address for Service

FIRST	First Name: _____ Middle Initial: _____ Last Name: _____
	<input type="checkbox"/> Same as business address Suite: _____ Street No. & Name: _____
	Canadian/Permanent Resident: <input type="checkbox"/> Yes <input type="checkbox"/> No Postal Code: _____ City: _____ Province: <input type="checkbox"/> ONTARIO
	Elected Date: _____ Resigned Date: _____ <input type="checkbox"/> President/ <input type="checkbox"/> Secretary/ <input type="checkbox"/> Treasurer/ <input type="checkbox"/> GM

SECOND	First Name: _____ Middle Initial: _____ Last Name: _____
	<input type="checkbox"/> Same as business address Suite: _____ Street No. & Name: _____
	Canadian/Permanent Resident: <input type="checkbox"/> Yes <input type="checkbox"/> No Postal Code: _____ City: _____ Province: <input type="checkbox"/> ONTARIO
	Elected Date: _____ Resigned Date: _____ <input type="checkbox"/> President/ <input type="checkbox"/> Secretary/ <input type="checkbox"/> Treasurer/ <input type="checkbox"/> GM

THIRD	First Name: _____ Middle Initial: _____ Last Name: _____
	<input type="checkbox"/> Same as business address Suite: _____ Street No. & Name: _____
	Canadian/Permanent Resident: <input type="checkbox"/> Yes <input type="checkbox"/> No Postal Code: _____ City: _____ Province: <input type="checkbox"/> ONTARIO
	Elected Date: _____ Resigned Date: _____ <input type="checkbox"/> President/ <input type="checkbox"/> Secretary/ <input type="checkbox"/> Treasurer/ <input type="checkbox"/> GM

Note: If you have more directors, please write on another copy of this request form or provide the same info on a separate piece of paper.

6. Extra Information

➤ Authorizing person Signature: **X** _____ Authorizing person Name: _____

➤ E-mail Back? YES E-mail address: _____

➤ Fax Back? YES Fax number: _____ Attention: _____

6. The amendment has been duly authorized as required by sections 168 and 170 (as applicable) of the *Business Corporations Act*.
La modification a été dûment autorisée conformément aux articles 168 et 170 (selon le cas) de la Loi sur les sociétés par actions.
7. The resolution authorizing the amendment was approved by the shareholders/directors (as applicable) of the corporation on
Les actionnaires ou les administrateurs (selon le cas) de la société ont approuvé la résolution autorisant la modification le

(Year, Month, Day)
(année, mois, jour)

These articles are signed in duplicate.
Les présents statuts sont signés en double exemplaire.

(Name of Corporation) (If the name is to be changed by these articles set out current name)
(Dénomination sociale de la société) (Si l'on demande un changement de nom, indiquer ci-dessus la dénomination sociale actuelle).

By/
 Par :

(Signature)
(Signature)

(Description of Office)
(Fonction)

6. The amendment has been duly authorized as required by sections 168 and 170 (as applicable) of the *Business Corporations Act*.
La modification a été dûment autorisée conformément aux articles 168 et 170 (selon le cas) de la Loi sur les sociétés par actions.
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By/
 Par :

(Signature)
(Signature)

(Description of Office)
(Fonction)