

## Re: Restated Articles of Incorporation (Ontario)

Dear Clients:

If you wish to consolidate all amendments and the original Articles into one set of Articles, you can apply for **Restated Article of Incorporation**. The restated articles supersede the original articles and all the amendments that have been made to them. (For example, if you have done the Articles of Amendment and Notice of Change for the business address and directors' change, the restated articles will show the updated information.)

Attached please find:

1. Our Price List. Please check the proper box for the package you pick and fill up the credit information on the bottom of the form. Ontario Government fee for Restated Article of Incorporation is 150.00, and our service fee is \$165.00 plus HST. Minute book and corporate seal can be ordered separately (Item 301~305).
2. Information form for Restated Article of Incorporation. Please fill out the updated corporate info.
3. **Two** Signature pages (in duplicate). **Original** signatures are required by the government, fax or scanned copies are NOT acceptable.

Please provide a copy of your Articles of Incorporation, any other amended articles and notice of changes.

Your payment to us can be in cash, credit card, debit card, money order, certified cheque, or Email Money Transfer (EMT).

Please send the above documents to us by mail/courier or you can drop them off in person.

Please be aware of the followings:

- ✓ The address of the registered office can be a residential address, but cannot be a post office box.
- ✓ The 25% board of directors must be Resident Canadians.
- ✓ The director of the corporation has to be over 18 years old.

Please allow us 3~4 hours to process your order after we receive your complete documents.

Should you have any questions please do not hesitate to contact us. Thank you!

Sincerely yours,

Sandra Chen / Susan Ding



# Ontario Restated Articles of Incorporation Information

Contact Name: \_\_\_\_\_ Tel: ( ) \_\_\_\_\_ Cell: ( ) \_\_\_\_\_ Date: \_\_\_\_\_

## 1. Current Corporation Name

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## 2. Ontario Corporation Number

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## 3. Current Address of the Registered Business Office

Suite/Apt./Unit: \_\_\_\_\_ Street No. & Name: \_\_\_\_\_

City: \_\_\_\_\_ Province: *ONTARIO* Postal Code: \_\_\_\_\_ Business Phone: ( ) \_\_\_\_\_

## 4. Current Directors' Name and Directors' Address for Service

FIRST	First Name: _____ Middle Initial: _____ Last Name: _____
	<input type="checkbox"/> <i>Same as business address</i> Suite: _____ Street No. & Name: _____
	Canadian/Permanent Resident: <input type="checkbox"/> <i>Yes</i> <input type="checkbox"/> <i>No</i> Postal Code: _____ City: _____ Province: <input type="checkbox"/> <i>ONTARIO</i>

SECOND	First Name: _____ Middle Initial: _____ Last Name: _____
	<input type="checkbox"/> <i>Same as business address</i> Suite: _____ Street No. & Name: _____
	Canadian/Permanent Resident: <input type="checkbox"/> <i>Yes</i> <input type="checkbox"/> <i>No</i> Postal Code: _____ City: _____ Province: <input type="checkbox"/> <i>ONTARIO</i>

THIRD	First Name: _____ Middle Initial: _____ Last Name: _____
	<input type="checkbox"/> <i>Same as business address</i> Suite: _____ Street No. & Name: _____
	Canadian/Permanent Resident: <input type="checkbox"/> <i>Yes</i> <input type="checkbox"/> <i>No</i> Postal Code: _____ City: _____ Province: <input type="checkbox"/> <i>ONTARIO</i>

FOURTH	First Name: _____ Middle Initial: _____ Last Name: _____
	<input type="checkbox"/> <i>Same as business address</i> Suite: _____ Street No. & Name: _____
	Canadian/Permanent Resident: <input type="checkbox"/> <i>Yes</i> <input type="checkbox"/> <i>No</i> Postal Code: _____ City: _____ Province: <input type="checkbox"/> <i>ONTARIO</i>

Note: If you have more directors, please write on another copy of this request form or provide the same info on a separate piece of paper.

## 5. Extra Information

➤ Authorizing person Signature: **X** \_\_\_\_\_ Authorizing person Name: \_\_\_\_\_

➤ E-mail Back?  *YES* E-mail address: \_\_\_\_\_

➤ Fax Back?  *YES* Fax number: \_\_\_\_\_ Attention: \_\_\_\_\_

11. These restated articles of incorporation correctly set out the corresponding provisions of the articles of incorporation as amended and supersede the original articles of incorporation and all the amendments thereto.  
*Les présents statuts constitutifs mis à jour énoncent correctement les dispositions correspondantes des statuts constitutifs telles qu'elles sont modifiées et remplacent les statuts constitutifs et les modifications qui y ont été apportées.*

These articles are signed in duplicate.  
*Les présents statuts sont signés en double exemplaire.*

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Name of Corporation / *Dénomination sociale de la société*

By/  
 Par

---

Signature / *Signature*

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Print name of signatory / *Nom du signataire en lettres moulées*

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Description of Office / *Fonction*

These articles **must** be signed by an officer or director of the corporation (e.g. president, secretary)  
*Ces statuts doivent être signés par un administrateur ou un dirigeant de la société (p. ex. : président, secrétaire).*

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