

Re: Ontario Not-for-Profit Incorporation

Please find attached:

1. Our price list;
2. The Incorporation Information Form;
3. Signature page for all the directors to sign.

The total for Ontario Registration fee of non-profit incorporation is \$235.00.

1. **\$155.00** (processing time **7-10 business days**)
2. **\$85.00** (electronic filing service fee).

Please choose N01 or N02 on the price list for our service fee.

❖ Acronyms are not acceptable in not-for-profit corporate names unless the full meaning is indicated in the name.

• The proposed name must reflect the objects of the organization and must not infer that it could be a business corporation.

• **Minimum Three directors** are required; each director must be at least eighteen years of age. Please have all the directors sign on the last page (signature page). Please scan and email us a clear copy of your application forms.

• Please provide a list of OBJECTS: the objects should be a concise statement of the ultimate purpose of the corporation. It is advisable to keep the objects short but broad in nature. They should however, be sufficiently specific so as to avoid misinterpretation.

We accept major credit card or Email Money Transfer (EMT).

Should you have any questions please do not hesitate to contact us. Thank you very much.

Sincerely yours,

Sandra Chen / Susan Ding



Best Ontario Service Price

GOVERNMENT FEES	Incorporation	Amendment	Restated	Revival	Business Name
ONTARIO REGISTRATION	\$380.00	\$235.00	\$235.00	\$415.00	\$96.95
FEDERAL REGISTRATION	\$200.00	\$200.00	\$200.00	\$250.00	N/A

ONTARIO INCORPORATION PACKAGE (Profit) & ONTARIO BUSINESS NAME REGISTRATION

	REG	HST	TOTAL
<input type="checkbox"/> P01 NUANS [®] Report, Articles Preparing, Incorporation Filing, Initial Return Filing	195.00	25.35	220.35
<input type="checkbox"/> P02 NUANS [®] Report, Articles Preparing, Incorporation Filing, Initial Return Filing, Minute Book & Seal	345.00	44.85	389.85
<input type="checkbox"/> P03 NUANS [®] Report, Articles Preparing, Incorporation Filing, Initial Return Filing & Seal	270.00	35.10	305.10
<input type="checkbox"/> P04 Numbered Company Articles Preparing, Incorporation Filing, Initial Return Filing	153.00	19.89	172.89
<input type="checkbox"/> P05 Numbered Company Articles Preparing, Incorporation Filing, Initial Return Filing, Minute Book & Seal	303.00	39.39	342.39
<input type="checkbox"/> P06 Numbered Company Articles Preparing, Incorporation Filing, Initial Return Filing & Seal	228.00	29.64	257.64
<input type="checkbox"/> P07 Corporation Amendment, Articles Preparing, Documents Filing	195.00	25.35	220.35
<input type="checkbox"/> P08 Restated Articles of Incorporation, Article Preparing, Documents Filing	195.00	25.35	220.35
<input type="checkbox"/> P09 Corporation Dissolution Articles Preparing, Documents Filing	75.00	9.75	84.75
<input type="checkbox"/> P10 Corporation Revival Articles Preparing, Documents Filing	195.00	25.35	220.35
<input type="checkbox"/> P11 Corporation Notice of Change (Form 1) Filing with Profile Report	125.00	16.25	141.25
<input type="checkbox"/> P12 Ontario Initial Return (Form 2) - for Extra Provincial Corporation	95.00	12.35	107.35
<input type="checkbox"/> P13 Ontario Sole Proprietorship / Partnership / Trade Name Registration	75.00	9.75	84.75

ONTARIO INCORPORATION PACKAGE (Not-for-Profit / Charitable)

	REG	HST	TOTAL
<input type="checkbox"/> N01 NUANS [®] Report, Non-Profit / Charity Article Preparing, Government Filing, Initial Return	240.00	31.20	271.20
<input type="checkbox"/> N02 NUANS [®] Report, Non-Profit / Charity Article Preparing, Government Filing, Initial Return & Seal	315.00	40.95	355.95

FEDERAL INCORPORATION (Profit)

	REG	HST	TOTAL
<input type="checkbox"/> F01 NUANS [®] Report, Federal Corporation Registration, Ontario Registration	255.00	33.15	288.15
<input type="checkbox"/> F02 NUANS [®] Report, Federal Corporation Registration, Ontario Registration, Minute Book & Seal	405.00	52.65	457.65
<input type="checkbox"/> F03 NUANS [®] Report, Federal Corporation Registration, Ontario Registration & Seal	330.00	42.90	372.90
<input type="checkbox"/> F04 Numbered Federal Corporation Registration, Ontario Registration	213.00	27.69	240.69
<input type="checkbox"/> F05 Numbered Federal Corporation Registration, Ontario Registration, Minute Book & Seal	363.00	47.19	410.19
<input type="checkbox"/> F06 Numbered Federal Corporation Registration & Seal	288.00	37.44	325.44
<input type="checkbox"/> F07 Federal Corporation Amendment	200.00	26.00	226.00
<input type="checkbox"/> F08 Federal Corporation Revival	255.00	33.15	288.15
<input type="checkbox"/> F09 Federal Corporation address change / directors change; profile report	165.00	21.45	186.45

SEARCH & REPORT

	REG	HST	TOTAL
<input type="checkbox"/> 101 Ontario / Federal Corporate Name Search Report (NUANS [®]) – Standard Service	42.00	5.46	47.46
<input type="checkbox"/> 102 Ontario Corporate Profile Search Report	60.00	7.80	67.80
<input type="checkbox"/> 103 Ontario Corporate Microfiche - Copies of Documents	60.00	7.80	67.80

CORPORATE SUPPLIES

	REG	HST	TOTAL
<input type="checkbox"/> 301 Corporate Seal	75.00	9.75	84.75
<input type="checkbox"/> 302 Minute Book Kit With Seal (Black Brief-case)	150.00	19.50	169.50
<input type="checkbox"/> 303 Minute Book With Name Printed (Burgundy case)	105.00	13.65	118.65
<input type="checkbox"/> 304 Minute Book Kit Without Seal (Black Brief-case)	115.00	14.95	129.95
<input type="checkbox"/> 305 Minute Book Initializing/Updating	115.00	14.95	129.95

Minister of Finance (Ontario) or
Receiver general of Canada (Federal)

\$

Payable to
Best Ontario Inc.

\$

CARD HOLDER'S NAME and SIGNATURE:

VISA

MasterCard

American Express

First Name:

Middle Initial:

Last Name:

Card Number:

Expire Date: /

Security Code:

The Cardholder Signature: X

Please *sign here* to acknowledge by fax or email this order and agree to pay by the credit card.

Ontario Not-for-Profit Incorporation Information

Contact Name: _____ Tel: () _____ Cell: () _____ Date: _____

1. Proposed Corporation Name

List your proposed corporation names in a preferred order:

2. Object of the Corporation (please attach extra sheet)

3. Address of the Head Office of the Corporation

Suite/Apt./Unit: _____ Street No. & Name: _____
City: _____ Province: *ONTARIO* Postal Code: _____ Business Phone: () _____

4. Directors' Name and Directors' Address for Service

FIRST	First Name: _____ Middle Initial: _____ Last Name: _____
	<input type="checkbox"/> Same as office address Suite: _____ Street No. & Name: _____
	Canadian/Permanent Resident: <input type="checkbox"/> Yes <input type="checkbox"/> No Postal Code: _____ City: _____ Province: <input type="checkbox"/> <i>ONTARIO</i>
	Officer Position: <input type="checkbox"/> <i>President</i> <input type="checkbox"/> <i>Secretary</i> <input type="checkbox"/> <i>Treasurer</i> <input type="checkbox"/> <i>General Manager</i> <input type="checkbox"/> <i>Other:</i> _____

SECOND	First Name: _____ Middle Initial: _____ Last Name: _____
	<input type="checkbox"/> Same as office address Suite: _____ Street No. & Name: _____
	Canadian/Permanent Resident: <input type="checkbox"/> Yes <input type="checkbox"/> No Postal Code: _____ City: _____ Province: <input type="checkbox"/> <i>ONTARIO</i>
	Officer Position: <input type="checkbox"/> <i>President</i> <input type="checkbox"/> <i>Secretary</i> <input type="checkbox"/> <i>Treasurer</i> <input type="checkbox"/> <i>General Manager</i> <input type="checkbox"/> <i>Other:</i> _____

THIRD	First Name: _____ Middle Initial: _____ Last Name: _____
	<input type="checkbox"/> Same as office address Suite: _____ Street No. & Name: _____
	Canadian/Permanent Resident: <input type="checkbox"/> Yes <input type="checkbox"/> No Postal Code: _____ City: _____ Province: <input type="checkbox"/> <i>ONTARIO</i>
	Officer Position: <input type="checkbox"/> <i>President</i> <input type="checkbox"/> <i>Secretary</i> <input type="checkbox"/> <i>Treasurer</i> <input type="checkbox"/> <i>General Manager</i> <input type="checkbox"/> <i>Other:</i> _____

5. Extra Information

➤ Authorizing person Signature: **X** _____ Authorizing person Name: _____

➤ How to File the Article? *Standard Service (6-8 weeks)* *Expedited Service (7 business days)*

Email Address: _____

Would you like us to courier back your original documents? (The courier fee is \$20+Hst) YES NO, send by Canada Post regular mail

Delivery Address: _____

6. The names and address for service of the applicants:

4.

Nom et prénoms et domicile élu des requérants :

First name, middle names and
surname
*Prénom, autres Prénoms et nom de
famille*

Address for service, giving Street & No. or R.R. No., Municipality, Province,
Country and Postal Code
*Domicile élu, y compris la rue et le numéro, le numéro de la R.R. ou le
nom de la municipalité, la province, le pays et le code postal*

1. _____

2. _____

3. _____

This application is executed in duplicate.

La présente requête est faite en double exemplaire.

Signatures of applicants
Signature des requérants

1. _____

2. _____

3. _____