

Re: Ontario Not-for-Profit Incorporation

Please find attached:

1. Our price list;
2. The Incorporation Information Form;
3. Signature page for all the directors to sign.

The total for Ontario Registration fee of non-profit incorporation is \$275.00.

1. **\$155.00** (Government fee) - **5-7 business days**
2. **\$120.00** (Electronic filing service fee).

Please choose N01 or N02 on the price list for our service fee.

❖ Acronyms are not acceptable in not-for-profit corporate names unless the full meaning is indicated in the name.

• The proposed name must reflect the objects of the organization and must not infer that it could be a business corporation.

• **Minimum Three directors** are required; each director must be at least eighteen years of age. Please have all the directors sign on the last page (signature page). Please scan and email us a clear copy of your application forms.

• Please provide a list of OBJECTS: the objects should be a concise statement of the ultimate purpose of the corporation. It is advisable to keep the objects short but broad in nature. They should however, be sufficiently specific so as to avoid misinterpretation.

We accept major credit card or Email Money Transfer (EMT).

Should you have any questions please do not hesitate to contact us. Thank you very much.

Sincerely yours,

Sandra Chen / Susan Ding

Best Ontario Service Price

GOVERNMENT FEES	Incorporation	Amendment	Restated	Revival	Business Name
ONTARIO REGISTRATION	\$395.00	\$265.00	\$265.00	\$445.00	\$115.00
FEDERAL REGISTRATION	\$200.00	\$200.00	\$100.00	\$250.00	N/A

ONTARIO INCORPORATION PACKAGE (Profit) & ONTARIO BUSINESS NAME REGISTRATION		REG	HST	TOTAL
<input type="checkbox"/> P01	NUANS [®] Report, Incorporation Filing, Initial Return Filing, Company Key, BN(Tax) Number	220.00	28.60	248.60
<input type="checkbox"/> P02	NUANS [®] Report, Incorporation Filing, Initial Return Filing, Minute Book & Seal, Company Key, BN(Tax) Number	390.00	50.70	440.70
<input type="checkbox"/> P03	NUANS [®] Report, Incorporation Filing, Initial Return Filing, Seal, Company Key, BN(Tax) Number	310.00	40.30	350.30
<input type="checkbox"/> P04	Numbered Company Incorporation Filing, Initial Return Filing, Company Key, BN(Tax) Number	178.00	23.14	201.14
<input type="checkbox"/> P05	Numbered Company Incorporation Filing, Initial Return Filing, Minute Book & Seal, Company Key, BN(Tax) Number	348.00	45.24	393.24
<input type="checkbox"/> P06	Numbered Company Incorporation Filing, Initial Return Filing, Seal, Company Key, BN(Tax) Number	268.00	34.84	302.84
<input type="checkbox"/> P07	Corporation Amendment, Articles & Filing	220.00	28.60	248.60
<input type="checkbox"/> P08	Restated Articles of Incorporation, Articles & Filing	220.00	28.60	248.60
<input type="checkbox"/> P09	Corporation Dissolution Articles & Filing	120.00	15.60	135.60
<input type="checkbox"/> P10	Corporation Revival Articles & Filing	220.00	28.60	248.60
<input type="checkbox"/> P11	Corporation Notice of Change (Form 1) Filing with Profile Report, Company Key	150.00	19.50	169.50
<input type="checkbox"/> P12	Ontario Initial Return (Form 2) - for Extra Provincial Corporation, Company Key	115.00	14.95	129.95
<input type="checkbox"/> P13	Ontario Sole Proprietorship / Partnership / Trade Name Registration	105.00	13.65	118.65

ONTARIO INCORPORATION PACKAGE (Not-for-Profit / Charitable)		REG	HST	TOTAL
<input type="checkbox"/> N01	NUANS [®] Report, Non-Profit / Charity Articles Preparing, Government Filing, Initial Return	265.00	34.45	299.45
<input type="checkbox"/> N02	NUANS [®] Report, Non-Profit / Charity Articles Preparing, Government Filing, Initial Return & Seal	355.00	46.15	401.15

FEDERAL INCORPORATION (Profit)		REG	HST	TOTAL
<input type="checkbox"/> F01	NUANS [®] Report, Federal Registration, Ontario Registration & Company Key, BN(Tax) Number	280.00	36.40	316.40
<input type="checkbox"/> F02	NUANS [®] Report, Federal Registration, Ontario Registration & Company Key, BN(Tax) Number, Minute Book & Seal	450.00	58.50	508.50
<input type="checkbox"/> F03	NUANS [®] Report, Federal Registration, Ontario Registration & Company Key, BN(Tax) Number, Seal	370.00	48.10	418.10
<input type="checkbox"/> F04	Numbered Corporation Registration, Ontario Registration & Company Key, BN(Tax) Number	238.00	30.94	268.94
<input type="checkbox"/> F05	Numbered Corporation Registration, Ontario Registration & Company Key, BN(Tax) Number, Minute Book & Seal	408.00	53.04	461.04
<input type="checkbox"/> F06	Numbered Corporation Registration & Company Key, BN(Tax) Number, Seal	328.00	42.64	370.64
<input type="checkbox"/> F07	Federal Corporation Amendment	225.00	29.25	254.25
<input type="checkbox"/> F08	Federal Corporation Revival	280.00	36.40	316.40
<input type="checkbox"/> F09	Federal Corporation address change / directors change with updated profile report	190.00	24.70	214.70

SEARCH & REPORT		REG	HST	TOTAL
<input type="checkbox"/> 101	Ontario / Federal Corporate Name Search Report (NUANS [®]) – Standard Service	42.00	5.46	47.46
<input type="checkbox"/> 102	Ontario Corporate Profile Search Report	75.00	9.75	84.75
<input type="checkbox"/> 103	Ontario Corporate Microfiche - Copies of Documents	75.00	9.75	84.75

CORPORATE SUPPLIES		REG	HST	TOTAL
<input type="checkbox"/> 301	Corporate Seal	90.00	11.70	101.70
<input type="checkbox"/> 302	Minute Book Kit With Seal (Black Brief-case)	170.00	22.10	192.10
<input type="checkbox"/> 303	Minute Book With Name Printed (Burgundy case)	125.00	16.25	141.25
<input type="checkbox"/> 304	Minute Book Kit Without Seal (Black Brief-case)	135.00	17.55	152.55
<input type="checkbox"/> 305	Minute Book Initializing/Updating	140.00	18.20	158.20

 Minister of Finance (Ontario) or
Receiver general of Canada (Federal)

\$

 Payable to
Best Ontario Inc.

\$

CARD HOLDER'S NAME and SIGNATURE:

 VISA

 MasterCard

 American Express

First Name:

Middle Initial:

Last Name:

Card Number:

Expire Date:

Security Code:

 The Cardholder Signature: **X**

Please **sign here** to acknowledge this order and agree to pay by the credit card.

Ontario Not-for-Profit Incorporation Information

Contact Name: _____ Tel: () _____ Cell: () _____ Date: _____

1. Proposed Corporation Name

List your proposed corporation names in a preferred order:

2. Object of the Corporation (please attach extra sheet)

3. Address of the Head Office of the Corporation

Suite/Apt./Unit: _____ Street No. & Name: _____

City: _____ Province: *ONTARIO* Postal Code: _____ Business Phone: () _____

4. Directors' Name and Directors' Address for Service

FIRST	First Name: _____	Middle Name: _____	Last Name: _____
	<input type="checkbox"/> Same as office address	Suite: _____	Street No. & Name: _____
	Canadian/Permanent Resident: <input type="checkbox"/> Yes <input type="checkbox"/> No	Postal Code: _____	City: _____ Province: <input type="checkbox"/> <i>ONTARIO</i>
	Officer Position: <input type="checkbox"/> <i>President</i> <input type="checkbox"/> <i>Secretary</i> <input type="checkbox"/> <i>Treasurer</i> <input type="checkbox"/> <i>General Manager</i> <input type="checkbox"/> <i>Other:</i> _____		

SECOND	First Name: _____	Middle Name: _____	Last Name: _____
	<input type="checkbox"/> Same as office address	Suite: _____	Street No. & Name: _____
	Canadian/Permanent Resident: <input type="checkbox"/> Yes <input type="checkbox"/> No	Postal Code: _____	City: _____ Province: <input type="checkbox"/> <i>ONTARIO</i>
	Officer Position: <input type="checkbox"/> <i>President</i> <input type="checkbox"/> <i>Secretary</i> <input type="checkbox"/> <i>Treasurer</i> <input type="checkbox"/> <i>General Manager</i> <input type="checkbox"/> <i>Other:</i> _____		

THIRD	First Name: _____	Middle Name: _____	Last Name: _____
	<input type="checkbox"/> Same as office address	Suite: _____	Street No. & Name: _____
	Canadian/Permanent Resident: <input type="checkbox"/> Yes <input type="checkbox"/> No	Postal Code: _____	City: _____ Province: <input type="checkbox"/> <i>ONTARIO</i>
	Officer Position: <input type="checkbox"/> <i>President</i> <input type="checkbox"/> <i>Secretary</i> <input type="checkbox"/> <i>Treasurer</i> <input type="checkbox"/> <i>General Manager</i> <input type="checkbox"/> <i>Other:</i> _____		

5. Extra Information

➤ Authorizing person Signature: **X** _____ Authorizing person Name: _____

➤ How to File the Article? *Standard Service (6-8 weeks)* *Expedited Service (7 business days)*

Email Address: _____

Would you like us to courier back your original documents? (The courier fee is \$20+Hst) YES NO, send by Canada Post regular mail

Delivery Address: _____

6. The names and address for service of the applicants:

4.

Nom et prénoms et domicile élu des requérants :

First name, middle names and
surname
*Prénom, autres Prénoms et nom de
famille*

Address for service, giving Street & No. or R.R. No., Municipality, Province,
Country and Postal Code
*Domicile élu, y compris la rue et le numéro, le numéro de la R.R. ou le
nom de la municipalité, la province, le pays et le code postal*

1. _____

2. _____

3. _____

This application is executed in duplicate.

La présente requête est faite en double exemplaire.

Signatures of applicants
Signature des requérants

1. _____

2. _____

3. _____