

Re: Ontario Not-for-Profit Corporation Amendment

Dear Sir/Madam:

A Not-for-profit Corporation may apply for Supplementary Letters Patent to change its name , to amend the objects or provisions set out in the original Letters Patent.

The Government fee for Supplementary Letters Patent is \$130.00. Our service fee is \$215.00 plus Hst.

We have included a signature page of the amendment application. Please have the President and Secretary of the organization both sign the form. Please provide us the new objects or provisions separately as word document.

If you are changing the not-for-profit organization to Charitable organization, and you are not using the pre-approved objects, your application will have to be reviewed by Public Guardian and Trustee Office. The government fee is \$150.00. Our service fee will be additional \$50.00 plus Hst.

Please email back the following documents to us:

- Amendment Information Form;
- Price list with signed Credit Card Information; please indicate in your email if you prefer EMT;
- Signed signature page;
- A photocopy of your Letter of Patterns (non-profit incorporation articles);
- The original documents will be couriered back to you, please provide the address for delivery in your email; the courier fee is \$20.00 plus Hst.

Should you have any questions please feel free to contact us.

Thank you very much!

Sincerely,

Sandra Chen / Susan Ding



Best Ontario Service Price

GOVERNMENT FEES	Incorporation	Amendment	Restated	Revival	Business Name
ONTARIO REGISTRATION	\$360.00	\$150.00	\$150.00	\$330.00	\$80.00
FEDERAL REGISTRATION	\$200.00	\$200.00	\$200.00	\$200.00	N/A

ONTARIO INCORPORATION PACKAGE (Pro fit) & ONTARIO BUSINESS NAME REG ISTRATION					REG	HST	TOTAL
^ P01	NUANS [®] Report, Article V Preparing, Incorporation Registration, Initial Return				2		
^ P02	NUANS [®] Report, Article V Preparing, Incorporation Registration, Initial Return, Minute Book & Seal				.00	5	
^ P03	NUANS [®] Report, Article V Preparing, Incorporation Registration, Initial Return & Seal				2 .00	3	2
^ P04	Numbered Company Article V Preparing, Incorporation Registration, Initial Return				1 3.00	1	9
^ P05	Numbered Company Article V Preparing, Incorporation Registration, Initial Return, Minute Book & Seal				2 3.00	9	9
^ P06	Numbered Company Article V Preparing, Incorporation Registration, Initial Return & Seal				.00	2	2
^ P07	NUANS [®] Report, Amendment Article V Preparing, Government Filing, Notice of Change				1 5.00	2 . 5	1 5
^ P08	Restated Articles of Incorporation, Article Preparing, Government Filing				1 5.00	2	1
^ P09	Corporation Dissolution Article V Preparing, Government Filing				5.00	5	. 5
^ P10	Corporation Revival Article V Preparing, Government Filing, 6 SHFLDO 1RWLFH RI & KD				1 5.00	2 5	1 5
^ P11	Corporation Notice of Change IRU DGGUHV VFKDQJH RU GLUHFWRUV FK				5.00	1 5	1 5
^ P12	Ontario 'RFXPHQWV LQ SHUVRQ)LOLQJ WR WKH 0LQLVWU\				5 .00		
^ P13	Ontario Sole Proprietorship / Partnership / Trade Name Registration				5.00	5	5

ONTARIO INCORPORATION PACKAGE (Not-for-Profit / Charitable)					REG	HST	TOTAL
^ N01	NUANS [®] Report, Non-Profit / Charity Article Preparing, Government Filing, Initial Return				2 0.00	0	0
^ N02	NUANS [®] Report, Non-Profit / Charity Article Preparing, Government Filing, Initial Return & Seal				3 .00		

FEDERAL INCORPORATION (Profit)					REG	HST	TOTAL
^ F01	NUANS [®] Report, Federal Corporation Registration, Ontario Registration				2 5.00	3 5	2 5 5
^ F02	NUANS [®] Report, Federal Corporation Registration, Ontario Registration, Minute Book & Seal				.00	5	4 5
^ F03	NUANS [®] Report, Federal Corporation Registration, Ontario Registration & Seal				3 .00	4	3
^ F04	Numbered Federal Corporation Registration, Ontario Registration				2 3.00	2 9	2 9
^ F05	Numbered Federal Corporation Registration, Ontario Registration, Minute Book & Seal				3 3.00	9	9
^ F06	Numbered Federal Corporation Registration & Seal				2 .00		
^ F07	Federal Corporation Amendment				0	2 0	
^ F08	Federal Corporation Revival				2 5.00		2 5
^ F09)HGHUO & RDS SUBVORGLUHFWRUJH SURILOH UHSRUW				5. 0		

SEARCH & REPORT					REG	HST	TOTAL
^ 101	Ontario / Federal Corporate Name Search Report (NUANS [®]) – Standard Service				42.00	5.46	47.46
^ 102	Ontario Corporate Profile Search 5HSRUW				.00		
^ 103	Ontario Corporate 0LFURILFKH & RSLHV RI 'RFXPHQWV				.00		

CORPORATE SUPPLIES					REG	HST	TOTAL
^ 301	Corporate Seal				7 .00	9.	
^ 302	Minute Book Kit With Seal (Black Brief-case)				1 0	1 0	1
^ 303	Minute Book With Name Printed (Burgundy case)						1
^ 304	Minute Book Kit Without Seal (Black Brief-case)				1 .00		1
^ 305	Minute Book Initializing/Updating				1 00	5	1 5

Minister of Finance (Ontario) or
Receiver general of Canada (Federal)

\$

Payable to
Best Ontario Inc.

\$

CARD HOLDER'S NAME and SIGNATURE:

VISA MasterCard American Express

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&DUG 1XP BBU BB BB BB BB BB BB BB (LSLUBD BBB BBB B

7KH &DUGKROGXU 6LJQDWXUH

30Hdhere WR DFNQRZOHGJH E\ UDPGG BPDH WRLSDR

Corporation Amendment Information

Contact Name: _____ Tel: () Cell: () Date: _____

1. Corporation's Present Name _____

2. Corporation Number _____ Ontario Corporation Federal Corporation

3. The Corporation's Name will be Changed to _____

4. Address of the Registered Business Office

Suite/Apt./Unit: _____ Street No. & Name: _____

City: _____ Province: ONTARIO Postal Code: _____ Business Phone: () _____

5. Directors' Name and Directors' Address for Service

FIRST	First Name: _____ Middle Initial: _____ Last Name: _____
	<input type="checkbox"/> Same as business address Suite: _____ Street No. & Name: _____
	Canadian/Permanent Resident: <input type="checkbox"/> Yes <input type="checkbox"/> No Postal Code: _____ City: _____ Province: <input type="checkbox"/> ONTARIO
	Elected Date: _____ Resigned Date: _____ <input type="checkbox"/> President/ <input type="checkbox"/> Secretary/ <input type="checkbox"/> Treasurer/ <input type="checkbox"/> GM

SECOND	First Name: _____ Middle Initial: _____ Last Name: _____
	<input type="checkbox"/> Same as business address Suite: _____ Street No. & Name: _____
	Canadian/Permanent Resident: <input type="checkbox"/> Yes <input type="checkbox"/> No Postal Code: _____ City: _____ Province: <input type="checkbox"/> ONTARIO
	Elected Date: _____ Resigned Date: _____ <input type="checkbox"/> President/ <input type="checkbox"/> Secretary/ <input type="checkbox"/> Treasurer/ <input type="checkbox"/> GM

THIRD	First Name: _____ Middle Initial: _____ Last Name: _____
	<input type="checkbox"/> Same as business address Suite: _____ Street No. & Name: _____
	Canadian/Permanent Resident: <input type="checkbox"/> Yes <input type="checkbox"/> No Postal Code: _____ City: _____ Province: <input type="checkbox"/> ONTARIO
	Elected Date: _____ Resigned Date: _____ <input type="checkbox"/> President/ <input type="checkbox"/> Secretary/ <input type="checkbox"/> Treasurer/ <input type="checkbox"/> GM

Note: If you have more directors, please write on another copy of this request form or provide the same info on a separate piece of paper.

6. Extra Information

➤ Authorizing person Signature: **X** _____ Authorizing person Name: _____

➤ E-mail Back? YES E-mail address: _____

➤ Fax Back? YES Fax number: _____ Attention: _____

This application is executed in duplicate
La présente requête est faite en double exemplaire.

Current Name of Corporation
Dénomination sociale actuelle de la personne morale

By
Par :

Signature
Signature

Description of Office
Fonction

Signature
Signature

Description of Office
Fonction